

Lawton City Council
February 14, 2024

The Lawton city council met in regular session at 5:30pm on February 14, 2024, in the council chambers at 315 Ash St. Mayor Pedersen called the meeting to order around 5:30pm. Roll call was answered by Nelson, Otto, and Saunders. Also in attendance: city clerk Tricia Jernberg, public works director Justin Dunnington, city attorney Ryan Beardshear, Nate Niehus, Lori Hummel, Mike & Carly Brown, Mike Montino, and WCSO Deputy Cleveringa.

Agenda: motion by Otto, second by Nelson to approve the agenda as posted.

Public forum: Mike Montino from Woodbury County Emergency Management spoke to the council about services that they can assist with before and during an emergency. Also shared information about the Alert Iowa messaging system. Mayor shared the community center can be used as an emergency shelter now that it is connected to a generator.

Sheriff: Officer Cleveringa reported 20 directed patrols, 7 calls for service, 6 school related activities, and 1 community policing event.

Fire: Nate Niehus reported 4 calls for service for January. There will be a fire meeting with the townships, city, and the department on February 27th to discuss the updated 28E agreement.

Mayor: Mayor Pedersen reported being approached by the little league group about fencing that needs repair at the ballfields, the city's Woodbury County library contribution has been changed to \$10,807, receiving concerns from residents and public works about a particular house in town, attended a LB school workshop to discuss a 28E agreement for land use, has continued checking on resurfacing the basketball court and adding a pickleball court, and working with the attorney about a resident in town.

Clerk: Clerk reported receiving a \$1,000 ICAP grant, applying for the MRHD community event grant, electrical work was done at 101 E Maple for lighted sign, received a couple inquires about the sewer rate increase, W2s and 1099s are complete and filed, one approved building permit for 419 E Main for an addition on house, received Christmas decoration catalogs from a resident, received a quote for \$1,615 to move the camera system from 101 E Maple to 315 Ash, and transferring \$300,000 from the checking account into the savings account for a better interest rate. Council requested clerk to move more into savings account.

Public works: director reported beginning the lead service line inventory that is required to be done by the IA-DNR. More information will be sent directly to residents in the coming few months.

Inventory was completed.

Attorney: Beardshear reported working with the Lawton-Bronson CSD attorney on the proposed 28E agreement between the city and the district, and had looked into library contribution.

Consent agenda: motion by Otto, second by Saunders to approve the minutes of the January 10, 2024 regular meeting and January 31, 2024 special meeting. Motion carried with all voting aye.

Motion by Saunders, second by Otto to approve the February disbursements and January claims for payment and financial reports. Motion carried with all voting aye. Motion by Saunders, second by Otto to approve the utility trial balance and accounts receivable audit report. Motion carried with all voting aye.

Ordinance 2024-01 Lawton City Code Chapter 160 Flood Plain Management- review and discussion on DNR required update to the flood plain chapter in the city code. Final language will be approved by IA DNR and read by council at future meetings for adoption.

Financial exams: clerk shared results of the FY22 and FY23 annual financial exams that were completed.

Budget amendment: council reviewed FY24 budget amendment. Motion to set a public hearing for the budget amendment for 5:30pm on March 13 at the next regular city council meeting by Otto, second by Saunders. Motion carried with all voting aye.

FY25 Budget: Council reviewed FY25 annual budget. Motion by Saunders, second by Otto to propose a \$7.16669 property tax rate for the city of Lawton’s annual budget for fiscal year 2024-25. Motion carried with all voting aye.

Public hearing: Motion by Saunders, second by Otto to set a public hearing on the proposed property tax rate of \$7.16669 for the city of Lawton’s annual budget for fiscal year 2024-25 on April 3rd at 5:30pm at Lawton city hall, 315 Ash St. Motion carried with all voting aye.

28E with LB School: Mayor reported meeting with school officials to discuss a possible 28E agreement for the city to lease a portion of school-owned land to improve and expand recreational activities. Matters of insurance coverage and land legal description will be investigated further. Attorneys from both parties are working to create an agreement for approval.

Liquor license- Motion by Saunders, second by Otto to approve the liquor license renewal for HAKA, LLC (Pronto)’s Class B Retail Alcohol License effective 3/13/2024 to 3/12/2025. Motion carried with all voting aye.

Resolution 2024-05 Hire Seasonal Employee

Motion by Otto, second by Nelson to approve the hire of Hayden Dahlhauser at the rate of \$16 per hour for a seasonal as-needed employee. Motion carried on a roll call vote with all members present voting aye.

Mayor Pedersen called for a 5-minute recess before closed session.

Closed session: Motion by Otto, second by Nelson to enter closed session at 6:25pm to discuss a legal matter where litigation is imminent, and disclosure would likely prejudice or disadvantage the position of the City per Iowa Code 21.5(1)(c) and (h). Motion carried with all voting aye. Motion by Otto, second by Saunders to come out of closed session at 6:52pm. Motion carried with all voting aye.

With no further business, motion by Saunders, second by Otto to adjourn the meeting at 6:52pm. Motion carried with all voting aye.

Jesse Pedersen, Mayor

Tricia Jernberg, City Clerk

City of Lawton Claims & Revenues- January 2024

BADGER METER	BADGER SERVICES	\$ 129.36
BLUEJAY INDUSTRIAL INC	SNOW CHAINS FOR PAYLOADER	\$ 1,559.68
BOMGAARS	ICEMELT/DEICER/SHOVEL	\$ 222.41
CITY OF LAWTON	FIRE UTILITIES	\$ 40.05
COLLECTION SERVICES CENTR	CHILD SUPPORT	\$ 410.76
CULLIGAN OF PIERSON	WATER	\$ 19.00
DAVE & DENISE REIS	2023 CHRISTMAS LIGHTING WINNER	\$ 60.00
EFTPS	FED/FICA TAX	\$ 3,720.10
ELECTRICAL ENGINEERING	ANNUAL GENERATOR SERVICE	\$ 1,500.00
FLOYD RIVER MATERIALS	SALT/SAND MIX	\$ 2,683.80
FOUNDATION ANALYTICAL LAB	WATER TESTING	\$ 16.50
G&K DISPOSAL, LLC	DECEMBER GARBAGE	\$ 6,714.00
IA DEPT NATURAL RESOURCES	NPDES WASTEWATER PERMIT FEE	\$ 86.50
IA LEAGUE OF CITIES	MLA REGISTRATION-NELSON	\$ 60.00
IPERS	REGULAR IPERS	\$ 2,375.73
JAY-LAN LAWN CARE SERVICE	PARK SPRAY SERVICES	\$ 1,374.94
JUSTIN DUNNINGTON	PR ADVANCE	\$ 1,180.00
LINDBLOM SERVICES INC	TREE PILE HAUL & MONTHLY FEE	\$ 373.80

LOWES HOME IMPROVEMENT	FIRE-TOOLBAG & CORDREEL	\$ 101.59
LP GILL	3RD QTR WC LANDFILL	\$ 5,049.77
LYNN OLESEN	2023 CHRISTMAS LIGHTING WINNER	\$ 60.00
MENARDS - SIOUX CITY	RESIN SHELF	\$ 54.99
MIDAMERICAN ENERGY	UTILITIES	\$ 3,240.01
MIKE & STACIA KELLY	2023 CHRISTMAS LIGHTING WINNER	\$ 60.00
MOVILLE FIRE ASSOCIATION	FIRE-AKRON TURBO-JET NOZZLES	\$ 2,000.00
O'REILLY AUTOMOTIVE	BATTERY WIRES FOR F550	\$ 32.96
POMP'S TIRE SERVICE, INC.	F550 TIRES	\$ 1,814.56
SAMS CLUB	Comm Center-TP, Rug, Can liners	\$ 192.16
SANDRY FIRE SUPPLY	AKRON BRASS REV 7982	\$ 2,871.15
SECURITY NATIONAL BANK	SAFE DEPOSIT BOX RENT	\$ 40.00
SG CONCRETE	E MAIN PATCH	\$ 1,661.00
STUBBS CONSTR	CEDAR ST LEAK	\$ 820.00
TERRY CLARKSON	2023 CHRISTMAS LIGHTING WINNER	\$ 60.00
TOM & CINDY KLUNKER	2023 XMAS LIGHTING WINNER	\$ 60.00
TREAS ST IA	SALES TAX 2023	\$ 1,908.59
US POSTMASTER	SHIP YUMA LOANER BCK TO BADGER	\$ 13.15
USABLUEBOOK	WATER TESTING CHEMICALS	\$ 421.96
WELLMARK	HEALTH INSURANCE	\$ 1,844.06
WESTERN IOWA TELEPHONE	TELEPHONE & INTERNET	\$ 657.52

Total claims by fund: General \$19,392.92, Fire \$5,311.37, Road Use Tax \$9,345.47, Water \$7,687.54, Sewer \$3,752.80

Total revenues by fund: General \$14,793.83, Fire \$6,710.37, Road use Tax \$11,039.32, Local Option Sales Tax \$12,416.93, Water \$11,217.19, Water Deposit \$200, Sewer \$14,474.09