

Lawton City Council

December 13, 2023

The Lawton city council met in regular session at 5:30pm on December 13, 2023, in the council chambers at 315 Ash St. Mayor Pedersen called the meeting to order around 5:30pm. Roll call was answered by Heiss, Nelsen, and Saunders. Also in attendance: city clerk Tricia Jernberg, public works director Justin Dunnington, attorney Ryan Beardshear, Mitch and Erin Nelsen, Howard Smith, Mike Vermilyea, Travis Ludwig, and WSCO Deputy Brooks.

Agenda: motion by Saunders, second by Nelsen to move general business #2 to last and otherwise approve the agenda as posted. Motion carried with all voting aye.

Public forum: no comments during public forum.

Sheriff: WSCO Deputy Brooks reported there were 13 calls for service in November. Mayor Pedersen shared a concern from a resident about traffic not stopping at the stop sign at Linden and E Oak.

Fire: newly appointed fire chief Travis Ludwig shared there were 8 calls in November and vehicle extrication training.

Mayor: Mayor Pedersen shared he received verbal complaints about fireworks and one about chickens, and there will be a check-in meeting with ISG on January 8 about the sewer project.

Clerk: clerk shared the first draft of the budget has been completed, a FY24 budget amendment will be on the agenda in January, and council/mayor pay will be issued on December 29th.

Public works: director reported the water treatment plant generator has been tied to the Ash St building to be able to use the community center as an emergency shelter if needed and the 5-year cleaning and inspection for well #5 was completed.

Attorney: Attorney Beardshear shared attending the IA Municipal attorney's association's annual meeting.

Consent agenda: motion by Saunders, second by Nelsen to approve the minutes of the November 8, 2023 regular meeting. Motion carried with all voting aye. Motion by Saunders, second by Heiss to approve the December disbursements and November claims for payment and financial reports. Motion carried with all voting aye. Motion by Nelsen, second by Heiss to approve the utility trial balance and accounts receivable audit report. Motion carried with all voting aye.

Oath: clerk administered the Oath of Office to recently elected officials Mayor Pedersen and Council Members Kevin Heiss and Erin Nelson.

Ordinance 2023-01 Amending Chapter 55 Animal Protection and Control Section 55.01 Part 9 and 55.06

Motion by Heiss, second by Nelsen to approve the second reading of Ordinance 2023-01 Amending Chapter 55 Animal Protection and Control Section 55.01 amending the definition of pet "owner" to add anyone feeding and watering a cat or dog, feral or otherwise. Motion carried with all voting aye.

Employee health: Motion by Heiss, second by Saunders to approve the renewal of the employee health benefits for 2024. Motion carried with all voting aye.

Student intern: discussion on beginning a student intern program with the LB school. Duties to be limited and background check completed to ensure safety of city sensitive information. Motion by Heiss, second by Nelsen to approve the student intern program with the LB school. Motion carried with all voting aye.

Record request: Form was presented to help tracking of public record requests and to establish actual costs associated with producing records. Motion by Saunders, second by Nelsen to approve use of the form and the costs associated with producing records to include paper/printing costs, custodian's time, and attorney's time if necessary, all to be determined on a case-by-case basis. Motion carried with all voting aye.

Lighting contest: Motion by Saunders, second by Nelsen to approve the lighting contest for 2023. Motion carried with all voting aye.

Fireworks: no change to current rules.

Community survey: There were 142 surveys responses. Council reviewed and discussed the results.

With no further business, motion by Heiss, second by Saunders to adjourn the meeting around 6:43pm. Motion carried with all voting aye.

Jesse Pedersen, Mayor

Tricia Jernberg, City Clerk

City of Lawton Claims & Revenues 11/2023

BIERSCH	COLD PATCH	\$	175.00
BOMGAARS	PRUNER	\$	452.78
CITY OF LAWTON	FIRE UTILITIES	\$	44.03
CNA SURETY	WESTERN SURETY COMPANY BOND	\$	180.00
COLLECTION SERVICES CENTR	CHILD SUPPORT	\$	410.76
CULLIGAN OF PIERSON	WATER	\$	9.50
DAKOTA SUPPLY GROUP	CURBBOX REPAIR/SPPLIES-420MAIN	\$	613.18
EFTPS	FED/FICA TAX	\$	3,332.65
EMERGENCY SERVICES MARKET	ANNUAL SUBSCRIPTION FIRE	\$	810.00
FELD FIRE	HELMET/FRONTS/HOLDER	\$	970.75
FOUNDATION ANALYTICAL LAB	WATER TESTING	\$	16.50
G&K DISPOSAL, LLC	October Garbage	\$	6,622.50
HAKA	FIRE FUEL SEPTEMBER	\$	689.06
HARBOR FREIGHT TOOLS	WINTERIZE SUPPLIES	\$	30.97
HOLIDAY INN AIRPORT	IMFOA CONFERENCE HOTEL	\$	224.00
HUNZELMAN, PUTZIER & CO	PROGRESS BILLING FY22&23 EXAMS	\$	5,159.55
IA LEAGUE OF CITIES	MLA REGISTRATION	\$	80.00
IOWA RURAL WATER ASS	MEMBERSHIP DUES 2024	\$	305.00
IPERS	REGULAR IPERS	\$	2,177.37
JUSTIN DUNNINGTON	PR ADVANCE	\$	1,180.00
LINDBLOM SERVICES INC	TREE PILE HAUL X2 & MONTHLYFEE	\$	677.10
LOFFLER COMPANIES, INC.	COPIER CONTRACT	\$	221.66
MENARDS - SIOUX CITY	DOORHANDLE FOR SHELTER	\$	247.69
MIDAMERICAN ENERGY	UTILITIES	\$	3,208.34
MIDWEST ALARM	2023 QTR 4 FIRE ALARM MONITOR	\$	111.96
MIDWEST HONDA	SNOW BLADE & MOUNT PARTS	\$	975.70
MIDWEST WHEEL COMPANIES	SAFETY LIGHTS UTV	\$	333.55
NORTON	NORTON 360 ANNUAL FEE	\$	42.39
SAMS CLUB	ANNUAL MEMBERSHIP	\$	50.00
SHOES CARPET CARE	SHAMPOO CARPETS CC/CH/101MAPLE	\$	465.45
STAPLES - SIOUX CITY	NEWSLETTER PAPER	\$	35.48
THE RECORD	October Publishing	\$	451.28
TREAS ST IA	October 2023 WET	\$	1,001.96
TRICIA JERNBERG	IMFOA MEALS & 432@.655 MILEAGE	\$	471.20
US POSTMASTER	SHIP YUMA TO BADGER	\$	20.43
USABUEBOOK	HOSES TO FLUSH HYDRANTS	\$	739.94
WELLMARK	HEALTH INSURANCE	\$	1,844.06
WESTERN IOWA TELEPHONE	TELEPHONE & INTERNET	\$	582.22

Total claims by fund: General \$19,119.07, Fire \$2,587.50, Road use tax \$3,392.37, Water \$8,662.00, Sewer \$1,203.07

Total revenues by fund: General: \$63,360.05, Fire \$133.07, Road use tax \$10,438.16, Local option sales tax \$15,519.50, Debt service \$39,600, Water \$14,306.42, Sewer \$14,651.19