

Lawton City Council

October 11, 2023

The Lawton city council met in regular session at 5:30pm on October 11, 2023, in the council chambers at 315 Ash St. Mayor Pedersen called the meeting to order around 5:30pm. Roll call was answered by Nelsen, Otto, and Saunders.

Agenda: Motion by Saunders, second by Nelsen to approve the agenda as posted. Motion carried with all voting aye.

Public forum: Greg Gill gave an update on garbage service and that the truck should be ready for Monday's pickup.

Mayor thanked Greg for the update and shared some concerns residents have had. Carla Eidenshink asked why the debris at the water tower site hasn't been taken care of and if hydrant flushing occurred on the 9th and 10th.

Fire: no report was given.

Clerk: Clerk reported the city's annual exam will be October 24 and 25, city hall will be closed October 16 and 18-20 for out of town conferences, election date is November 7th and the polling place will be at the community center (315 Ash St), trick-or-treat hours will be the same as past on the 31st from 6-8pm, the first loan payment for the building is included in the payment distributions, an ICAP rep performed a site visit, and results from the IMWCA payroll audit show the city owes \$1,207 toward the 7/2022-7/2023 policy period.

Mayor: Mayor reported receiving comments about the speedbumps that were installed in town, planning a presentation at LB school with local law enforcement to talk about speeding and the speedbumps, worked with 101 E Main to improve visibility by moving items from the right-of-way, is planning on a larger election year with the LB school bond that will be on the ballot, and will be working with public works to fill a hole in the street on E Oak.

Sheriff: WCSO Rose reported 29 calls for service in and around Lawton, receiving less calls about speeding traffic around the school since the speed bumps were installed, and receiving complaints about vehicles not stopping at the Cedar/Maple stop sign.

Public works: director reported working on the CIP, will be cleaning up the water tower lot, working on getting curb & gutters scheduled to be replaced, spoke with contractor to raise a water well, working on beginning the upcoming budget, the generator work for the community center will be started soon, and will be able to complete the camera system transfer at the same time. The tree pile dumpster has been working really well and have had to dump it once since last month.

Consent agenda: Motion by Nelsen, second by Saunders to approve the minutes of the September 13, 2023 regular meeting. Motion carried with all voting aye. Motion by Otto, second by Saunders to approve the October disbursements and September claims for payment and financial reports. Motion carried with all voting aye. Motion by Otto, second by Nelsen to approve the utility trial balance and accounts receivable reports. Motion carried with all voting aye.

Capital improvement plan: discussion on capital improvements to be planned for FY24-25 budget year. Project discussions including sidewalks, Ash tree and right-of-way tree removal, outdoor or indoor sports courts, tearing down Quonset building, street conditions, street leading into the LB ball fields, curb & gutter on Oak St., vehicles and equipment, water shut off valves, and accounting and utility billing software updates.

AFR: Clerk reported starting the year with \$2.26 million and ended the year with \$2.31. Motion by Otto, second by Saunders to approve the Annual Financial Report for the fiscal year 2022-2023. Motion carried with all voting aye.

Street Finance: Motion by Otto, second by Saunders to approve the Annual Street Finance Report for the fiscal year 2022-2023. Motion carried with all voting aye.

Resolution 2023-20 Transfer Fire Funds

Motion by Otto, second by Nelsen to approve transferring the remaining funds from the FY2022-23 Fire budget in the amount of \$11,046.78 to the Fire CD account. Motion carried on a roll call vote with all voting aye.

Resolution 2023-21 Approve Memorandum of Understanding for Enrollment into the State of Iowa Setoff Program
Motion by Otto, second by Saunders to approve the memorandum of understanding for enrollment into the State of Iowa Setoff Program. Motion carried on a roll call vote with all voting aye.

Annual appointments: Discussion on city clerk, public works director and city attorney appointments planned for January. After short discussion, no action taken.

With no further business, motion by Otto, second by Nelsen to adjourn the meeting at 6:30pm. Motion carried with all voting aye.

Jesse Pedersen, Mayor

Tricia Jernberg, City Clerk

City of Lawton- Claims & Revenues- September 2023

APEX CROP SERVICES LLC	WEED SPRAY	\$ 117.33
ARNOLD MOTOR SUPPLY	PAYLOADER BATTERY/DSL TREAT	\$ 160.61
BADGER METER	Badger Services	\$ 43.67
BOMGAARS	ROPE FOR TREE PILE/COMM GARDEN FIX	\$ 63.73
CITY OF LAWTON	FIRE UTILITIES-AUG&SEPT	\$ 81.96
COLLECTION SERVICES CENTR	CHILD SUPPORT	\$ 410.76
CULLIGAN OF PIERSON	WATER	\$ 43.75
DAKOTA SUPPLY GROUP	HYDRANT REPAIR	\$ 4,915.24
DIAMOND FLOOR SOLUTIONS	FRIENDSHIP CTR FLOOR	\$ 6,250.00
DIAMOND VOGEL PAINT - 285	ROAD PAINT & SUPPLIES	\$ 299.98
EFTPS	FED/FICA TAX	\$ 3,263.89
FASTENAL	DRILLBITS	\$ 266.61
FLEET FARM	LL JEANS	\$ 115.00
FLOYD RIVER MATERIALS	ALLEY ROCK	\$ 343.74
FOUNDATION ANALYTICAL LAB	WATER TESTING	\$ 16.50
G&K DISPOSAL, LLC	AUGUST GARBAGE	\$ 6,646.50
HAKA	PW&FIRE JULY&AUGUST FUEL	\$ 1,293.28
HARBOR FREIGHT TOOLS	SOCKET SET	\$ 53.49
IA DEPT OF REV- PAYROLL	STATE TAXES	\$ 1,670.92
ICAP	Liquor Liability	\$ 575.00
IMFOA	IMFOA CONFERENCE REGISTRATION	\$ 201.50
IPERS	REGULAR IPERS	\$ 2,141.42
JUSTIN DUNNINGTON	PR ADVANCE	\$ 1,770.00
LAWTON-BRONSON PRINT SHOP	WELCOME LAWTON SIGNS	\$ 500.00
LOWES HOME IMPROVEMENT	FC/101MAPLE PLUMB/FIXTUR/LITES	\$ 686.22
LP GILL	1ST QTR LANDFILL FEE	\$ 5,049.77
MENARDS - SIOUX CITY	FC MISC SUPPLIES/SNOWFENCE	\$ 897.77
MIDAMERICAN ENERGY	UTILITIES	\$ 4,343.17
MIDWEST ALARM	2023 QTR 3 FIRE ALARM MONITOR	\$ 96.00
OFFICE SUPPLY.COM	PAPER TOWELS FOR CC/PAPERCUTTER	\$ 180.04
OKOBOJI COMMONS	OKOBOJI CONFERENCE HOTEL	\$ 361.40
RICHARDSON TRUCKING LLC	REMOVE TREE PILE	\$ 2,975.00
SAMS CLUB	BABYSTATION/FC TBL&CHRS/ JANITORIAL/OPENHOUSE/STRTDANCE BEV	\$ 2,195.72
SBW INC DBA ACE ENGINE	MOWER REPAIR	\$ 834.69
SCE, LLC	REPAIR BIRCH WATERLINE	\$ 3,286.72
SG CONCRETE	STREET PATCHES	\$ 9,644.00
STAN HOUSTON EQUIPMENT	FC FLOOR REMOVAL	\$ 150.00
STEPHANIE ROBINSON	CC RENTAL REFUND	\$ 100.00
STEVE FLEWELLING	CRUSHED CONCRETE/WATERMAIN FIX	\$ 690.00
STUBBS CONSTR	FIX HYDRANT BIRCH/LINDEN	\$ 1,060.00
THE RECORD	AUGUST PUBLISHING	\$ 334.20
TRAFFIC SAFETY STORE	SPEED BUMPS & SIGNS	\$ 1,844.85
TREAS ST IA	August WET Payment	\$ 1,008.50

TRI STATE PLUMBING	FIX BROKEN CURB BOX 101EMAPLE	\$ 1,040.00
USABLUEBOOK	CHEMICALS&PUMP	\$ 1,084.20
WCSWA	FY24 LANDFILL FEE	\$ 2,871.44
WELLMARK	HEALTH INSURANCE	\$ 1,844.06
WESTERN IOWA TELEPHONE	TELEPHONE & INTERNET	\$ 617.15

Total Claims by Fund: General \$35,531.57, Fire \$678.08, Road Use Tax \$15,085.20, Water \$21,601.89, Sewer \$1,543.04

Total Revenue by Fund: General \$23,831.98, Fire \$1,134.00, Road Use Tax \$14,733.02, Local Option Sales Tax \$13,785.92, Water \$18,450.27, Water Deposit \$100.00, Sewer \$14,765.53