

Lawton City Council Meeting

January 12, 2022 5:30pm

The Lawton city council met in regular session at 5:30pm on January 12, 2022 at the Lawton Friendship Center. Mayor Pedersen called the meeting to order around 5:30pm. Mayor Pedersen re-administered the Oath of Office to Councilman Nick Roth. Roll call was answered by Heiss (via phone), Nelsen, Otto, Roth, and Saunders. Also in attendance: city clerk Tricia Jernberg, public works director Justin Dunnington, city attorney Glenn Metcalf, Jim Fisher, Marie Farrell, Carla Eidenshink, Blake Stubbs, Lori Hummel, fire chief Chris Ameen, and WCSO Sgt. Rose.

Agenda: Motion by Otto, second by Nelsen to approve the agenda as posted. Motion carried with all voting aye.

Public Forum: Mayor Pedersen emphasized that this time is for comments from the public. Movable Mayor Jim Fisher presented information to the council about a potential building inspector to be shared with surrounding communities. Council asked about current processes in Movable, wages and benefits of the proposed inspector, and cost breakout between communities. Council thanked Mayor Fisher for presenting information.

Sheriff: WCSO Sgt Rose explained the written December report will be issued at a later date. Department focused on tornado aftermath, had multiple calls about traffic coming through town and detour complications, providing support to Sioux City Police Dept., providing school enforcement, and suggest to communicate upcoming snow storm possibility. Pedersen thanked the department for being visible in town and for their service from his personal experience.

Fire: Chief Chris Ameen reported 7 calls for service in December, and no training for the month. Pedersen thanked the department for their service and dedication.

Clerk: Clerk reported work is being done on the budget and the end of the year W2's and 1099's are almost complete.

Mayor: Pedersen reported there will be a preconstruction meeting for the building on 1/17 to get more information from the builder. Discussed storm and some areas that may need attention moving forward, including a generator for the fire department. Attended a meeting for the fire department budget. Pedersen re-appointed Councilman Saunders as Mayor Pro-Tem for upcoming year. Pedersen also shared praise to the council he has received from the public regarding the new building.

Public Works: Director reported storm cleanup, being in contact with MidAmerican about trees growing into powerlines on Cedar St, and receiving a quote from Frank's Asphalt for \$95,000 on Main St overlay.

Attorney: Metcalf reported speaking with Security National Bank about loan options for building and advised the council about possibly using bond council for loan development depending on loan origination.

Consent Agenda: Motion by Otto, second by Saunders to approve the minutes of the December 8, 2021 Regular meeting, December 15, 2021 Special Meeting, and December 16, 2021 Special Meeting. Motion carried with all voting aye. Motion by Otto, second by Nelsen to approve January disbursements, December claims for payment, and financial reports. Motion carried with all voting aye. Motion by Otto, second by Heiss to approve utility billing trial balance and accounts receivable audit reports. Motion carried with all voting aye.

RESOLUTION 2022-01

Appointing City Clerk, City Attorney, and Public Works Director

It was moved by Otto, second by Saunders, to approve Resolution 2022-01 Appointing City Clerk, City Attorney, and Public Works Director. A roll call vote was taken with all members voting aye. Motion passed and approved. Full copy on file at City Hall.

RESOLUTION 2022-02

Depository Resolution

It was moved by Otto, second by Saunders, to approve Resolution 2022-02 Depository Resolution naming Security National Bank as the depository and naming the signers on the accounts. Motion carried on a roll call vote with all members voting aye. Full copy on file at City Hall.

RESOLUTION 2022-03
Approval of Investment Policy

It was moved by Saunders, second by Nelsen, to approve Resolution 2022-03 Approval of Investment Policy. A roll call vote was taken with all members voting aye. Motion passed and approved. Full copy on file at City Hall.

RESOLUTION 2022-04
Records Custodian Resolution

It was moved by Nelsen, second by Saunders, to approve Resolution 2022-04 Records custodian resolution. A roll call vote was taken with all members voting aye. Motion passed and approved. Full copy on file at City Hall.

Library Budget: Motion by Otto, second by Saunders to approve the Woodbury County Library Budget asking for FY23 of \$19,668 and to be included in the FY23 budget. Motion carried with all voting aye.

Fire Budget: Pedersen reported he and Councilman Nelsen met with the fire department and the townships to discuss the presented budget; they have all reviewed and agreed with what is being presented. The budget increased by \$2,000 for training in anticipation of changes to training classes in the area. Motion by Otto, second by Saunders to approve the proposed fire department budget for FY23 totaling \$52,300. Motion carried with all voting aye.

RESOLUTION 2022-05
Transfer Funds

Motion by Otto, second by Nelsen to approve the transfer of funds totaling \$815,469.28 to the capital projects fund. After roll call vote, motion carried with all voting aye.

RESOLUTION 2022-06
Use of American Rescue Plan Act Funds

After discussion it was moved by Nelsen, second by Saunders to issue premium pay of \$500 to eligible city employees totaling \$1,500 from the funds received from the American Rescue Plan Act. After roll call vote motion carried with all voting aye.

City Tree Pile: Discussion on concerns with the city pile and commercial companies disposing of items that are outside the set limits. Council to consider changing the city ordinance regarding commercial companies disposing of items at the city tree pile. New ordinance draft will be brought to February meeting. Further discussion on relocating site to west of the maintenance shed and posting new signs. Motion by Otto, second by Saunders to hire Richardson Trucking to remove the items that are at the tree pile that are not able to be ground down for \$2,500. Motion carried with all voting aye.

Budget: Clerk presented the first draft of FY23 budget for council review. Council discussed keeping the amount of money for the maximum tax levy the same and not increase the city tax asking for FY23. Motion by Otto, second by Saunders to set the Public Hearing for the Proposed Tax Levy for February 9, 2021 at 5:30pm at Lawton Friendship Center, 300 Cedar St, Lawton at the regular city council meeting and direct clerk to publish notice in The Record. Motion carried with all voting aye.

With no further business, motion by Otto, second by Saunders to adjourn around 6:35pm. Motion carried with all voting aye.

Jesse Pedersen, Mayor

Tricia Jernberg, City Clerk

City of Lawton
Claims & Revenues December 2021

CITY OF LAWTON	FIRE UTILITIES	\$ 40.05
BOMGAARS	SPRAY PAINT/SHOW TOWELS	\$ 119.96
COLLECTION SERVICES CENTR	CHILD SUPPORT	\$ 616.14
EFTPS	FED/FICA TAX	\$ 5,176.41
EMERGENCY SERVICES MARKET	ANNUAL SUBSCRIPTION	\$ 305.00
FRANKS' ASPHALT INC.	TARRING ON ELM	\$ 5,792.80
GILL HAULING, INC	NOVEMBER GARBAGE	\$ 6,188.85
GWORKS	W2/1099 TAX FORMS	\$ 60.31
HAKA	FUEL	\$ 295.56
IA DEPT OF REV- PAYROLL	STATE TAXES	\$ 1,765.00
IOWA PRISON INDUSTRIES	SIGN FOR FIRE/AMB BUILDING	\$ 30.00
IOWA RURAL WATER ASS	MEMBERSHIP DUES 2022	\$ 225.00
IPERS	REGULAR IPERS	\$ 3,016.24
JUSTIN DUNNINGTON	PR ADVANCE	\$ 1,180.00
LIBRARY	FY22 CONTRIBUTION-LIBRARY	\$ 18,560.00
MCQUEEN'S SOFT WATER	WATER	\$ 21.00
MENARDS - SIOUX CITY	Fire- Batteries	\$ 150.11
MIDAMERICAN ENERGY	Utilities	\$ 2,477.33
MIDWEST WHEEL COMPANIES	Fire- Chain	\$ 320.41
SG CONCRETE	BENCH PAD AND CULVERT WORK	\$ 2,602.50
STAPLES - SIOUX CITY	Office Supplies	\$ 106.00
STATELINE ELECTRIC & AUTO	TROUBLESHOOT VFD 8/2020	\$ 160.50
THE RECORD	NOVEMBER PUBLISHING	\$ 216.84
TOYNE, INC	BOWL FOR PUMP	\$ 57.49
TREAS ST IA	November 2021 WET	\$ 774.00
TRUE ENGINEERING	RICHARDSON SEWER LINE REVIEW	\$ 200.00
WELLMARK	Health Insurance	\$ 1,601.52
WESTERN IOWA TELEPHONE	Telephone & Internet	\$ 475.08
WIT	CPR TRAINING	\$ 60.00

Total claims by Fund: General \$33,579.50, Fire \$1,126.83, Road Use Tax \$7,695.87, Water \$8,531.66, Sewer \$1,660.24

Total revenue by Fund: General \$12,870.29, Fire \$12,819.37, Road Use Tax \$9,390.17, LOST \$12,248.73, Water \$11,637.32, Water Deposit \$100, Sewer \$11,826.55