

# CITY OF LAWTON

## APPLICATION FOR BUILDING PERMIT

### Applicant Information

Property Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Address where construction is to occur (if different from above): \_\_\_\_\_

### Project Information

**\*All items must be setback 4 ft from the rear and side property lines, and 25 ft from all street side property lines.\***

Small Structure	Dwelling
<input type="checkbox"/> Shed <input type="checkbox"/> Garage <input type="checkbox"/> Other: _____ <input type="checkbox"/> New <input type="checkbox"/> Replacing <input type="checkbox"/> Addition Footing Material: _____ Roof Material: _____ Height: _____ Length: _____ Width: _____ Basement: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Materials: _____ Height: _____ Length: _____ Width: _____ *Please complete site plan on reverse page.*	<input type="checkbox"/> New Please attached building plans. <input type="checkbox"/> Addition Height: _____ Length: _____ Width: _____ Total Sq Ft: _____ *Please complete site plan on reverse page.*
Other	
Project Type: _____ Material: _____ Height: _____ Length: _____ Width: _____ *Please complete site plan on reverse page.*	

### Fence/ Retaining Wall/ Deck

New  Replacing  Fence  Retaining Wall  Deck

Material: \_\_\_\_\_ Height: \_\_\_\_\_ Total length: \_\_\_\_\_

\*Please complete site plan on reverse page.\*

\*If you would like it to be closer than 4 ft or on the rear or side property line, the adjacent property owner **must** consent and sign below.\*

Adjacent Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

### Additional Information

Located in a Flood Plain:  No  Yes- owner is responsible to contact the IA DNR regarding a Flood Plain Development Application/Permit at (515)281-4310

Estimated Cost when Completed: \_\_\_\_\_

Connections and Fees Due:  Water (3/4" or 1" Connection)= \$325  Sewer= \$245  Submission Fee= \$15

Applicant certifies that all work done under this permit shall be in strict conformance with the Municipal Code of the City of Lawton, that NO work shall begin until this permit has been granted and that s/he understands that any violation of the code constitutes a misdemeanor, liable to punishment as set forth therein. Applicant is also responsible for compliance with all County, State and Federal Regulations.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

\*THIS PERMIT SHALL EXPIRE ONE YEAR FROM DATE OF ISSUE.\*

Office Use Only	Date Received: _____ Contact for approval/denial: Phone _____ Email _____
	Fees Due: Water \$325 Sewer \$245 All \$585 Submit \$15 Paid: Yes No Cash Check # _____
	Approved Denied Date: _____ Permit Number: _____
	Approved by: PW _____ Mayor _____ Council _____

## SIGHT PLAN

**1. INDICATE IN FEET THE DISTANCE BETWEEN STRUCTURE (overhang if applicable) AND LOT LINES ON ALL SIDES. COUNCIL WILL NOT CONSIDER APPLICATION WITHOUT THIS INFORMATION.**

2. There may be designated setbacks, which vary from one property to another. The property owner is responsible and liable for exact measurements from all lot lines and road right-of-way lines. Check with the City Clerk for zoning setbacks in the district in which you are improving. ***All structures must be a minimum of 4' from rear and side property lines (overhang if applicable) and 25' from front property lines. Corner properties require 25' from both street-side property lines.***

3. Show location of all structures and driveways. Indicate if "new" or "existing".

4. Show dimensions of proposed structures and other development, expressed in feet.

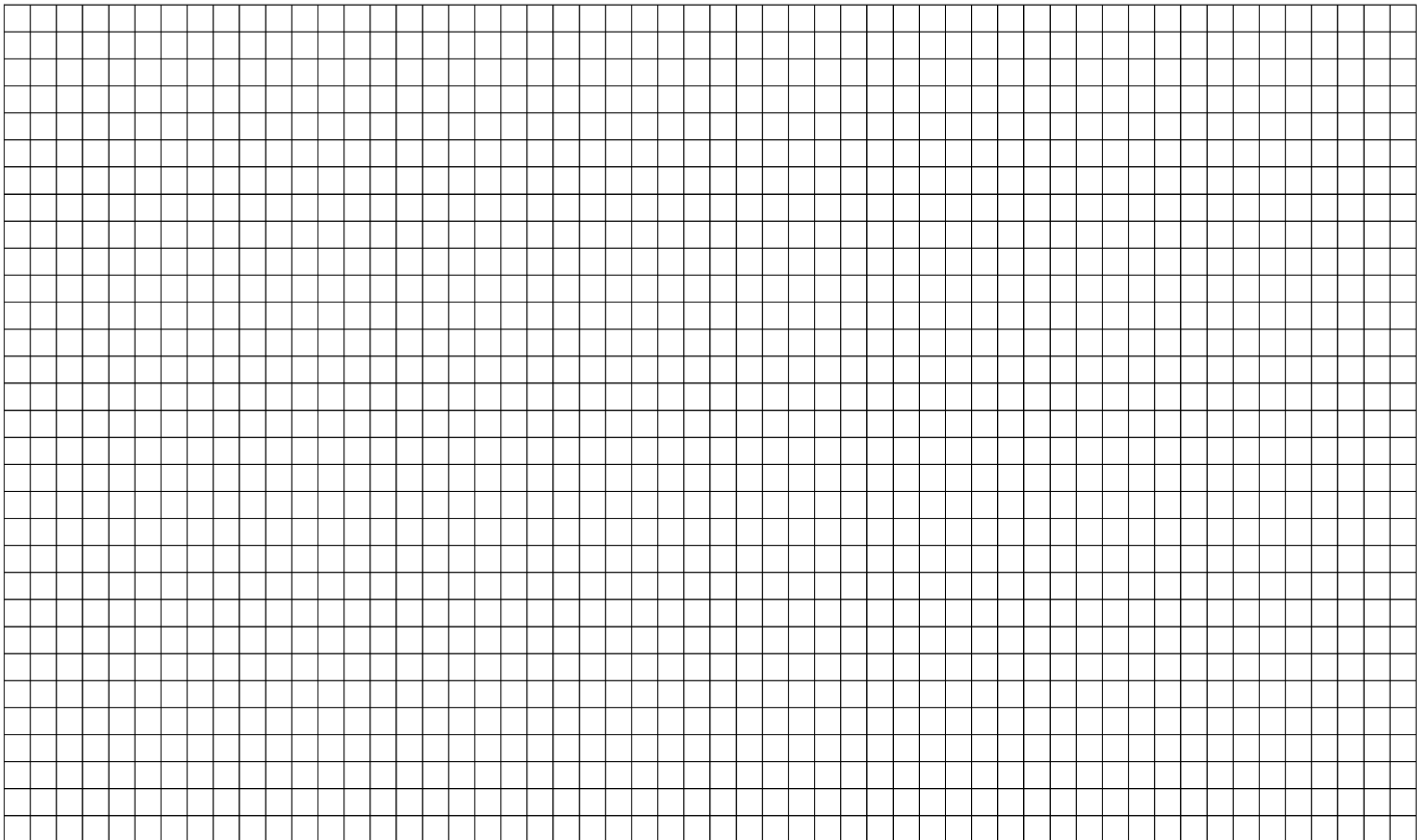
5. Show off-street parking and loading areas with dimensions. Contact City Clerk for specific rules.

6. Show location of well and septic including tank and drain field, if applicable.

7. Indicate north point and all abutting roads.

8. Designated flood areas require a flood plain development permit, which includes restrictions.

9. Application and drawing must be complete in its entirety and returned with the filing fee before it will be processed and approved.



Building Permit Checklist:	<input type="checkbox"/> Contact Information <input type="checkbox"/> Project Information <input type="checkbox"/> Flood Plain <input type="checkbox"/> Estimated Cost	<input type="checkbox"/> Applicable fees (cash or check only) <input type="checkbox"/> Sign and date (neighbor sign for fence if necessary) <input type="checkbox"/> Site Plan Completed (including property lines and measurements)
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